Sign with a digital ID

1. Right-click on the Application Form and click Save target as... or Save Link as...

Bank and th		or	Bank and the D	Save link as
sion Sontic	Open in new window		on Service app	Open link in incognito window
hese eleme	Open in new tab		hese elements	Open link in new window
re in place.	Open		re in place. The	Open link in new tab
1 Applicatio	j Form, a Checklist and		Application Fo	rm of booklist and an agr

- 2. Open the PDF with Adobe Reader or other application and fill out the form.
- 3. Double click the Signature field to open the Sign Document dialog box.
- 4. If no digital signatures are configured, click **A new digital ID I want to create now**:

1 [Digital ID	
	I want to sign this document using:	
	My existing digital ID from:	
	A file	
	A roaming digital ID accessed via a server	
	O A device connected to this computer	
	A new digital ID I want to create now	

5. We recommend the PKCS#12 option, which is independent of Windows login credentials:

Where would you like to store your self-signed digital ID?
New PKCS#12 digital ID file
Creates a new password protected digital ID file that uses the standard PKCS#12 form. This common digital ID file format is supported by most security software application including an answer in MCC#12 file have a force at 10 file notices.

6. Enter your name and select Digital Signatures under Use Digital ID for:

nter your identity inform	nation to be used when generating the self-sigr	ned certificate.
la <u>m</u> e (e.g. John Smith):	John Doe	
Organizational <u>U</u> nit:	Blood Bank	
Organization Name:	ABC Bank	
Email Address:	abc@bloodbank.com	
<u>C</u> ountry/Region:	US - UNITED STATES	
Key Algorithm:	1024-bit RSA	•
Use digital ID <u>f</u> or:	Digital Signatures	-

7. Create a password:

Enter a file location and password for your new digital ID file. Y you use the digital ID to sign or decrypt documents. You shoul so that you can copy this file for backup or other purposes. Yo file using the Security Settings dialog.	ou will need the password when Id make a note of the file location u can later change options for this
File Name:	
C:\Users\Public\Documents\JohnDoe.pfx	Browse
Password	

Strong	
Confirm Password:	

8. Enter the password and click **Sign** to place the digital signature on the PDF:

Sign As: John Doe (Jo Password:	ohn Doe) 2020.09.24		• (
Certificate Issuer: John I	Doe	Inf	fo
	Appearance:	Standard Text	•
John Doe	Digitally signed by John Doe DN: cn=John Doe, o=ABC Bank, ou=Blood Bank, email=abc@bloodbank.com, c=US Date: 2015.09.24 08:50:17 -04'00'		
Lock Document Afte	r Signing		(
 Click Review to s may affect signing 	ee if document cont 19	ent Revi	iew